



# Diablo Vista Water System

## MEETING OF THE ADVISORY BOARD

September 19, 2011  
6:30 p.m.  
Small Community Room  
100 Gregory Lane, Pleasant Hill, CA 94523

### Board Members

Erich Berthold, Chair

Jack Sciaroni

Stephen Zalewski

### Agenda

#### ROLL CALL

#### PUBLIC COMMENT

The public is welcome at this time to address the Board on items not listed on the agenda but within the Board's jurisdiction. There is an opportunity for the public to comment on other agenda items at the time they are discussed. Comments are limited to three minutes per speaker

#### DISCUSSION ITEMS

##### Old Business:

- Approve June 16, 2011 Board Meeting Minutes
- Review maintenance plans
- Operational equipment needs
- Capital improvement planning
  - Update on valve boxes survey
- Cell phones for Don, Leslie, Jack
- Transfer of funds from DVWS to City of Pleasant Hill for curb/gutter work

##### New Business:

- Dispatcher calls
- Water usage/consumption
- Increase secretary's signing limit to give authority to approve the standard monthly bills (electric, water, phone) without Board approval. The current approval limit of \$5,000 should be limited to maintenance invoices when we have repairs to complete.
- Report budget actuals against forecast
- Clarify responsibilities of staff engineers
- Leak at 113 Hubbard
- Any other business

#### ADJOURNMENT