



MEMORANDUM

TO: Mayor and City Council
FROM: June W. Catalano, City Manager
DATE: May 31, 2012
SUBJECT: **WEEKLY UPDATES**

PUBLIC WORKS AND COMMUNITY DEVELOPMENT

Building Division

Numerous residential complexes are undergoing needed repairs, enhancements and updating:

- Hillcrest Subdivision – Cresthill Homeowners’ Association (Mercury Way/Little Lane/Hillcrest Circle) – All units in the subdivision are in the process of having the siding and trim replaced.
- Two Worlds II (Mozden Lane) – Each building is being re-roofed.
- Woodcreek Subdivision (Starbridge Court/Longbrook Way) – As each residential unit becomes vacant, the kitchens are being upgraded.
- Woodsworth Park (Woodsworth Lane) – The siding on the buildings is being replaced as needed.
- Senior Citizen Apartments (200-800 Longbrook Way) – As the units become vacant, the showers are being replaced.

Engineering Division

- City Hall HVAC Project – Honeywell Building Solutions completed the installation of the new heat pump in the Community Room last weekend. Work activities this week will include the installation of the air exchange in the Computer Server Room and pulling the wiring for the new control system in the City Hall Building.

- Contra Costa Boulevard (Viking Drive to Chilpancingo Parkway) Improvement Project – A public informational meeting was held on May 24th from 6:00 p.m. to 8:00 p.m. The meeting was to provide residents and businesses with an update on roadway design features and circulation operations, as well as a detailed look at the proposed roadway landscape improvements. Staff sent out over 245 notices to surrounding residents and adjacent businesses.
- Measure J CC-TLC Grant Application Award – Staff was successful in applying for and securing \$496,200 in Measure J Transportation for Livable Community (TLC) grant funds to help supplement the City’s Golf Club Road Bridge Replacement Project. The major project consists of replacing the existing structurally-deficient roadway bridge over Grayson Creek. The grant funds will help supplement bicycle and pedestrian improvements along project limits as well as the construction of Class II bike lanes and ADA-compliant sidewalks along both sides of Golf Club Road between Old Quarry Road and College Drive. The existing landscape median island will also be enhanced, and new pedestrian street lights will be incorporated. The overall goal is to connect residents and students to transit centers and encourage walking and cycling as viable alternative modes of transportation.
- Encroachment Permits Underway
 - PG&E* – Replace damaged underground transformer and enclosures at 208 Devon Avenue
 - PG&E* – Install anchor on private property at 1960 Buttner Road
 - CCCSD* – Trenchless sanitary sewer repair at Contra Costa Boulevard and Audrey Lane

Maintenance Division

- Radar Sign Repair – Staff set up traffic control for the Police Department so they could clear an accident on westbound Taylor Boulevard where a vehicle struck and knocked down a radar sign. Once the vehicle was removed, the sign and hardware were brought back to the Corporation Yard where they were disassembled and inventoried for broken parts. The old base will need to be removed and the mounting foundation re-poured. Staff will be tracking the time and materials for reimbursement from the driver’s insurance company.
- Stage Set Up – Staff set up the stage at City Hall for the first Concert by the Lake series. The stage was taken down on Tuesday after the Memorial Day weekend.
- Flags Installed – The American flags were set out on Contra Costa Boulevard from Boyd Road to Chilpancingo Parkway to commemorate Memorial Day. They were taken down on the Tuesday after Memorial Day.

Planning Division

- **Planning Commission**

No meeting scheduled.

- **Zoning Administrator**

Crossroads Shopping Center Development Plan Permit Amendment (2302, 2360, 2370, 2380 and 2390 Monument Boulevard) PLN 12-0146 – Public hearing to consider approval of a request, submitted by ICI Development Company, for an amendment to the existing Development Plan Permit, to allow up to 15% of the gross square footage to be eating and drinking establishments within the center.

Action: Approved with conditions. No members of the public spoke.

Appeal Period: The appeal period will end on Monday, June 11, 2012 at 5:00 p.m.

Ferguson Large Family Day Care, Zoning Permit (41 Phylis Drive) PLN 12-0151 – The applicant is requesting approval of a Zoning Permit to allow a *large family day care* (nine to 14 children) in a residential zoning district. The applicant has met the standards and requirements as provided in Section 18.20.080 of the Zoning Ordinance.

Action: Approved with conditions. One member of the public spoke.

Appeal Period: The appeal period will end on Monday, June 11, 2012 at 5:00PM.

- **Architectural Review Commission**

No meeting scheduled.

- **Miscellaneous**

Tree Removal Permits:

143 Belle Lane – A permit was approved for removal of one 10-foot diameter blue gum eucalyptus, to be replaced with two 15-gallon replacement trees.

320 Civic Drive (New Community Center) – In association with a previous approval for a new Community Center facility, the Pleasant Hill Recreation and Park District received approval to remove a 43-inch diameter Valley Oak tree at Frank Salfingere Park (adjacent to the Community Center site). As part of the approval, there is a requirement to provide four 24-inch box Red Oak trees to be planted in close proximity to the location of the Valley Oak tree to be removed.

- **Code Compliance**

Selected highlights of weekly activity:

Blondie's Pizza – Management personnel for the former Blondie's Pizza site have been contacted to remove debris and weeds from the property at the corner of Taylor Boulevard and Contra Costa Boulevard. Staff continues to actively work on resolving issues at the site as they arise.

Non-operational Vehicles – Staff is currently in the process of removing 14 non-operable vehicles from an apartment complex near Diablo Valley College.

Political Signage – Non-conforming political signs (i.e., related to size) have been appearing within the City right-of-way. The individual campaign contact persons have been advised, and non-responsive campaign signage has been removed.

Non-permitted Structures – Code Compliance and Building Division staff have been working with property owners to remove two non-permitted structures on properties in the area of Skander Lane.

Number of Tasks Completed This Week – 93 tasks completed (including 34 investigations, 6 sector patrols, 5 referrals to assist other agencies/divisions and various miscellaneous activities such as phone calls, emails, internal requests for service, counter coverage and attendance at training sessions).