



MEMORANDUM

TO: Mayor and City Council  
FROM: June W. Catalano, City Manager  
DATE: November 29, 2012  
SUBJECT: **WEEKLY UPDATES**

**PUBLIC WORKS AND COMMUNITY DEVELOPMENT**

**Building Division**

- Topaz Office Building (2800 Pleasant Hill Road) – A permit has been issued to install a Sprint cabinet and antenna on the roof of the building.
- Downtown (140 Crescent Drive) – Plans have been approved and a permit has been issued for the exterior facade improvements for Zachary's Pizza.
- Garden Parks Apartment Community (2387 Lisa Lane) – A permit has been issued for a two-story addition (1,113 square feet of a residential unit on the second floor and 1,690 square feet of offices and restrooms on the first floor). The existing multipurpose building will be partially demolished on the interior to incorporate a computer room, three offices and a multipurpose room (1,191 square feet).
- McDonald's (1690 Contra Costa Boulevard) – Plans have been reviewed/approved and a permit has been issued to install a new pedestal charging station on the restaurant's site.

**Engineering Division**

- Colony Park Neighborhood Meeting – Staff was invited to attend a Colony Park Neighborhood meeting on November 14<sup>th</sup> where an update on the Buskirk Avenue

Improvement Project schedule was presented. There were over 30 residents in attendance.

- Nordstrom Rack Project – Staff has received and is currently reviewing the plans for the Nordstrom Rack project, located at the previous CVS site on Contra Costa Boulevard. The project includes shell improvements to the building and site improvements, including new landscaping, sidewalk, parking lot renovations, ADA improvements and drainage improvements.
- Encroachment Permits

*Bragg Crane* – Crane to lift equipment onto roof at 2300 Contra Costa Boulevard

### **Maintenance Division**

- Sandbag Stations – Staff monitored the sandbag stations and made sure that there were plenty of sand and sandbags, and that shovels were still on site to fill the bags. The sandbag locations are as follows:

100 Gregory Lane – City Hall parking lot

320 Civic Drive – Community Center parking lot

Hawthorne Drive – Pleasant Hill Middle School dirt parking lot

- Light Up the Night Event – Prior to the Light Up the Night event, staff set up temporary “no parking” signs and the stage. Staff also established and manned the road closures on Crescent Drive during the program, and then dismantled the stage and picked up the traffic control materials the next day.
- Street Sweeping – Staff has been working closely with the street sweeping contractor so that the heavy concentrations of leaf fall can be dealt with efficiently.
- Rainfall to Date – The rainfall from October 1 to November 29, 2012 was 3.32 inches, but no more than ½ inch at any given time. The weather station is located at Dinosaur Park (901 Taylor Boulevard).

### **Planning Division**

- **Planning Commission**

Meeting cancelled.

- **Zoning Administrator**

No meeting scheduled.

- **Architectural Review Commission**

No meeting scheduled.

- **Miscellaneous**

*Appeal Filed Regarding PLN 12-0280, Roehrig Minor Exception (2125 Ahneita Drive)* – The applicant has filed an appeal of the Planning Commission’s decision on this project. The project was denied by the Planning Commission as a result of a tie vote. The project is a request for approval of a 20% reduction in the required 20-foot front-yard setback to accommodate an expanded master bedroom and addition of an accompanying bathroom (149 square feet). The appeal is tentatively scheduled for City Council consideration in January.

*Development Plan Application Filed by SyWest for Contra Costa Specific Plan Subarea II (2312-2316 Monument Boulevard)* – The project includes demolition of the existing CineArts “dome” theater and construction of a new two-story commercial building of approximately 73,000 square feet. The project also includes renovation and exterior façade improvements to the existing building that formerly contained the Bally’s gym. A preliminary study session regarding the project will be conducted by the Architectural Review Commission on December 6, 2012.

- **Code Compliance**

*Tasks Completed* – 73; Investigations/Contacts: 35; Sector Patrols: 10; Referrals from other Departments or Agencies: 5; Vehicle Abatements: 3.

See attached summary of weekly log for further details.

<b>Date</b>	<b>Type</b>	<b>Location</b>	<b>Description</b>
11/27/2012	Investigation /CEI	Contra Costa Blvd.	Graffiti observed on retail store; advised.
11/27/2012	Investigation / Follow-Up	Santa Lucia	Renter called regarding problem at address and stated that an old boat, junk, debris and vehicles will be taken care of. Advised that she needs a minimum of 48 hrs. to have donation company pick up the boat. She will keep me posted as to what is transpiring, and she was advised that citations will be issued if any reoccurrence.
11/26/2012	Investigation / Follow-Up	Ramona	Vehicle abatement at home. Prior homeowner advised he has not owned the property for 8 years.
11/26/2012	Investigation / Follow-Up	Charlton	No action in regards to roof replacement abatement. Order to Show Cause letter will be sent.

<b>Date</b>	<b>Type</b>	<b>Location</b>	<b>Description</b>
11/26/2012	Investigation/ Follow-Up	Pacheco Blvd.	Marine company handling County boat issues.
11/26/2012	Investigation / Follow-Up	Santa Lucia	Numerous old tires on junk transport trailer.
11/26/2012	Investigation / Follow-Up	Treadway	Follow up on building.
11/26/2012	Investigation / Phone Complaint	Crescent Drive	Complaint regarding trash service. Referred to Community Relations.
11/26/2012	Investigation / Phone Complaint	Santa Lucia	Second complaint regarding junk at property.
11/21/2012	Investigation/ Follow-Up	Skander	Response to complainant regarding bank action.
11/21/2012	Investigation / New		Assisted elderly female with questions regarding Section 8 housing and rental properties.
11/21/2012	Phone Call Inbound		Zoning issue with car dealer and State.
11/21/2012	Phone Call Inbound	Santa Lucia	100% rebuild on a house on Santa Lucia. Referred to real estate agent.
11/20/2012	Investigation / Phone Complaint	Helen Road	Horse trailer was parked on city street. Referred to Police Department.
11/20/2012	Investigation / Police Department	Hill Road	Transients in abandoned home.
11/20/2012	Investigation / Police Department	Hill Road	Request of Police Department at this location for investigation. House is in deplorable condition, is a public nuisance and will be addressed as such.
11/20/2012	Task Case Closed	Charlton	Yards cleared, as well as trash; case closed.
11/19/2012	Investigation / Follow-Up	Oak Park Blvd.	Contacted complainant to advise them that trash problem has been solved
11/19/2012	Investigation / Follow-Up	Skander	Working with underwriter at bank and agent to expedite this matter as it is a pre-foreclosure.
11/19/2012	Investigation / Phone Complaint	Oak Park Blvd.	Complaint of trash service at commercial building under bank's control.
11/16/2012	Investigation / CEI	Maureen	Observed plumbing company cutting hole in roadway and removing sidewalk. Contacted the Engineering Division to follow up.
11/15/2012	Investigation / Follow-Up	Ramona	Vehicle Abatement follow-up.
11/15/2012	Investigation / Follow-Up	Beth	Public Nuisance Abatement follow-up.
11/15/2012	Investigation / Follow-Up	Rose	Follow-up on abatement of 2 vehicles.
11/15/2012	Investigation / Phone Complaint	Wiggins Ct.	Complaint of curb number painters in neighborhood. Contacted two males who were doing the work, at which time they were advised to stop. Referred to Engineering to see if they could obtain encroachment permits.
11/15/2012	Investigation / Police Department	Contra Costa Blvd.	Observed a vehicle driving very slowly and erratically on CCB. Driver was a very elderly male. Referred to Police Department.
11/14/2012	Investigation / Follow-Up	Cortsen	Complaint of work starting at 5:00 a.m. Contacted contractor to advise of hours of construction.

Date	Type	Location	Description
11/14/2012	Investigation / Phone Complaint	Cortsen	Complaint of company laying asphalt at 5:00 a.m. on 11/14/2012.
11/14/2012	Investigation / Phone Complaint		Contacted Cortsen and advised him of hours of construction
11/14/2012	Phone Call Inbound		Contacted by anon regarding a roofing contractor from Concord. A check with the Contractors State License Board revealed that he was a valid licensed contractor. Subject advised to have the contractor pull the permit and not obtain it himself.