



MEMORANDUM

TO: Mayor and City Council
FROM: June Catalano, Manager
DATE: April 24, 2015
SUBJECT: **WEEKLY UPDATE**

GENERAL UPDATE

Commission on Aging CarFit Event – The Commission on Aging is once again hosting a CarFit event on Saturday, May 2nd, from 10 am to 1 pm at the Church of Latter-Day Saints at 555 Boyd Road. CarFit is a free, interactive, and educational program designed to improve older driver safety. Trained volunteers provide information and assistance to ensure the safest “fit” for older drivers and their vehicles. Plenty of appointments are still available between 11:30 am and 12:30 pm. **Reservations are required**; please contact Danielle Habr, Commission on Aging Staff Liaison, at 671-5221 or dhabr@pleasanthillca.org to make an appointment. A map can be found on the Commission’s website at www.pleasanthillca.org/aging.



Farmers’ Market – The weekly Farmers’ Market opens for the season on Saturday, May 2nd from 9 a.m. to 1 p.m. on Trelany Road next to City Hall. Pacific Coast Farmers’ Market Association will once again manage the market which runs until November 15th. A Grand Opening and Ribbon Cutting will take place at 10 a.m. on Saturday, May 9th.

ADA Training at City Hall – Staff from various departments will undergo ADA training on Tuesday, April 28th in the small community room at City Hall. Topics will include Assessing Reasonable Accommodation, Awareness and Etiquette, and Identifying ADA Compliance Issues.

PUBLIC WORKS AND COMMUNITY DEVELOPMENT

Engineering Division

Contra Costa Boulevard/Boyd Road Signal Malfunction – Staff (together with the County signal maintenance crew) is working to resolve a signal operation malfunction at the intersection of Contra Costa Boulevard (CCB) and Boyd Road. The malfunction, which began early this week, is only detected when the intersection is operating in coordination with the rest of the traffic signals along Contra Costa Boulevard. To better assist with the signal diagnostic, staff has temporarily taken the CCB/Boyd Road intersection out of coordination until the source of the malfunction can be identified and resolved. Given that the CCB/Boyd Road intersection is at the southern limit of the signal coordination corridor along CCB, staff anticipates that taking the signal off coordination would only have minor impact to the CCB traffic flow during the morning and afternoon commute hours.

Diablo Vista Water System Board Meeting – The Board has called an emergency meeting on April 28th at 6:30 pm at the City Hall Small Community Room to review water rationing guidelines imposed by the Governor and the Contra Costa Water District, and to implement a Drought Management Plan to reduce water usage from the Contra Costa Canal to its 470 plus customers by 40%. It is anticipated that the DVWS Board will request the City Council to review and endorse the proposed Plan at a future meeting.

Composting Workshops – The City hosted a free composting workshop on April 21st that was well attended by residents. Additional workshops will be held on May 19th and June 16th at 7:00 pm. A daytime workshop has also been scheduled for Monday, May 11th, at 10:00 am in the large Community Room at City Hall for those residents who cannot attend the evening meetings. Over the past five years, the City has hosted more than 30 home composting workshops which have been attended by over 700 residents. At each workshop composting bins are offered for sale at a discounted rate of \$40 each to attendees. Since the program started, the City has sold or distributed over 600 bins to residents and schools in Pleasant Hill. To register online for a workshop go to www.pleasanthillca.org/compost.

ENCROACHMENT PERMITS

Comcast – Gregory Lane at Trelany Road – The contractor completed the new 2” communications conduit installation on Tuesday, April 22nd. In addition to boring, portions of the work had to be excavated by hand due to the close proximity of other underground utilities. Three pull boxes were also installed. The contractor worked on Wednesday, April 23rd, to place final backfill in the street areas. Paving repairs are now being scheduled and should be completed in the next two weeks. Work is being done by Comcast for a new service to its customer at 81 Gregory Lane.

Comcast – 3473 Buskirk Avenue – The City issued a permit to install a new 2” communications conduit along the sidewalk area near 3474 Buskirk Avenue for a new service. The contractor used the boring method to install the conduit on Thursday, April 23rd. Remaining work includes paving

and sidewalk repairs. Work is located along the sidewalk area, so no impacts to traffic along Buskirk Avenue are expected.

Comcast – 2447 Estand Way – The contractor completed sidewalk restoration on Monday, April 20th. Work for this new Comcast conduit is now complete.

Central Contra Costa Sanitation District – The contractor previously excavated potholes in the roadway to locate existing utilities at various locations on Ardith Drive, Westover Drive, Westover Court and Pleasant Hill Road. The data obtained will be used to design the alignment of the new CCCSD main sewer pipeline. Final paving repairs were made at these locations on Monday, April 20th.

PG&E - 266 Appalachian Way - PG&E previously installed new electric underground facilities at this location. The contractor completed final sidewalk and paving repairs on Friday, April 17th and Monday, April 20th.

1985 May Court – The City issued an encroachment permit to construct a new sidewalk curb drain.

Planning Division

Planning Commission

No meeting scheduled.

Zoning Administrator

No meeting scheduled

Architectural Review Commission

No meeting scheduled

Code Compliance

Inquiries received and follow-up items being addressed this week include the following:

Cases Closed	Site Visits	New Inquiries	Proactive Cases Opened
7	35	3	8

New Inquiries:

- **Location:** Contra Costa Boulevard
Complaint: Sign.
- **Location:** Peggy Drive
Complaint: Weeds.
- **Location:** Ruth Drive
Complaint: Garbage cans on sidewalk.

Proactive Work:

- **Location:** Anelda Drive
Observation: Junk/debris.
- **Location:** Celia Drive
Observation: Inoperable vehicle.
- **Location:** Dawn Drive
Observation: Inoperable vehicle, junk/debris and weeds.
- **Location:** Martha Drive (1)
Observation: Weeds.
- **Location:** Martha Drive (2)
Observation: Inoperable vehicle.
- **Location:** Peggy Drive (1)
Observation: Weeds.
- **Location:** Peggy Drive (2)
Observation: Inoperable vehicle and junk/debris.
- **Location:** Viking Drive
Observation: Weeds.

Graffiti Removal:

No graffiti removed this week.

Contra Costa County Weed Abatement:

All notices were sent out on April 3rd, with abatement completed by May 3rd. Inspections will start on May 4th.