



Diablo Vista Water System

SPECIAL MEETING OF THE ADVISORY BOARD

April 21, 2020

6:30 p.m.

VIA TELECONFERENCING

Phil Williamson, Chair

Board Members

Steve Zalewski

Gaston Habets

Agenda - Revised

Please note that due to the Contra Costa Health Services and State of California Shelter in Place Orders, options for observing the DVWS meetings and for submitting communication regarding the meetings have changed. The DVWS Board will participate remotely via teleconferencing.

Public Communication:

The public may comment on any item of this agenda by:

- 1) Emailing comments to dvws.dispatcher@gmail.com
- 2) Recording a voicemail up to 3 minutes long at (925) 383-2233

Written comments received via email up to 1 hour prior to the meeting will be provided to the DVWS Board before the meeting. Voicemails received up to 1 hour prior to the meeting regarding agenda items will be played during the public comment portion of the meeting up to 3 minutes.

- 3) Make a comment during the meeting:

Speakers are encouraged to call 10 minutes before the meeting due to a live-streaming lag-time, and will be placed on hold until the Public Comment period.

Comments are limited to three minutes per speaker. To participate in the teleconferenced meeting, you may call by phone to share your comments live at (925) 383-2233.

DVWS Board will accept, but not discuss comments. When it is your turn to speak, the DVWS Secretary will invite you. You must mute your speakers if you are streaming live or there will be feedback during the meeting.

We ask that when you call, you:

- 1) Try to be in a room or space without a lot of background noise.
- 2) Make sure you have a strong cell phone signal if calling in from a cell phone.
- 3) Do not call in while driving.
- 4) State your name and identify what agenda item you're commenting on.

The Diablo Vista Water System Board Meeting will be broadcasted live on Youtube. You may visit Youtube using the web link: <https://bit.ly/PHDVWS>

If, due to a disability, a reasonable accommodation is needed to participate in this meeting, please contact the ADA Coordinator 4 hours in advance of the meeting at (925) 671-5221 or via California Relay at 711.

ROLL CALL

PUBLIC COMMENT

Voicemails received up to 1 hour prior to the meeting regarding agenda items will be played during the public comment portion of the meeting for up to 3 minutes.

DISCUSSION ITEMS

Old Business:

- Approve the December 17, 2019 Advisory Board meeting minutes
- Update on digitalizing the DVWS map (speaker available after 7pm)

New Business:

- Review the number and nature of calls received by the dispatcher for the period of December 17, 2019, to date
- Election of a new Board Chair. The current Board Chair, Phil Williamson's term has expired
- Review the date when raw water is anticipated to be available in the canal. Select potential start-up dates based on availability of Engineers and dispatch
- Review Contra Costa Water District rates for the 2020 season
- Review the maintenance plans and operational needs of the system – including a quote to replace the roof on the pump house
- Discuss the salary structure and process for a potential salary increase for DVWS Engineers and staff
- Discuss the recruiting procedure to fill the Engineer vacancy
- Discuss the content of the Spring Newsletter and potential mailing date
- Review vacation dates of staff and Board members and discuss coverage during these times
- Approve the Advisory Board meeting stipend distribution

OTHER BUSINESS

ADJOURNMENT