



Diablo Vista Water System

MEETING OF THE ADVISORY BOARD

December 15, 2020

5:00 p.m.

VIA TELECONFERENCING

Gaston Habets, Chair	Board Members Steve Zalewski	Phil Williamson
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Agenda

Please note that due to the Contra Costa Health Services and State of California Shelter in Place Orders, options for observing the DVWS meetings and for submitting communication regarding the meetings have changed. The DVWS Board will participate remotely via teleconferencing.

Public Communication:

The public may comment on any item of this agenda by:

- 1) Emailing comments to dvws.dispatcher@gmail.com
- 2) Recording a voicemail up to 3 minutes long at (925) 671-5275

Written comments received via email up to 1 hour prior to the meeting will be provided to the DVWS Board before the meeting. Voicemails received up to 1 hour prior to the meeting regarding agenda items will be played during the public comment portion of the meeting up to 3 minutes.

- 3) Make a comment during the meeting:

Speakers are encouraged to call 10 minutes before the meeting due to a live-streaming lag-time, and will be placed on hold until the Public Comment period.

Comments are limited to three minutes per speaker. To participate in the teleconferenced meeting, you may call by phone to share your comments live at (925) 671-5275.

DVWS Board will accept, but not discuss comments. When it is your turn to speak, the DVWS Secretary will invite you. You must mute your speakers if you are streaming live or there will be feedback during the meeting.

We ask that when you call, you:

- 1) Try to be in a room or space without a lot of background noise.
- 2) Make sure you have a strong cell phone signal if calling in from a cell phone.
- 3) Do not call in while driving.
- 4) State your name and identify what agenda item you're commenting on.

The Diablo Vista Water System Board Meeting will be broadcasted live on Youtube. You may visit Youtube using the web link: www.pleasanthillca.org/dvwsmeeting

If, due to a disability, a reasonable accommodation is needed to participate in this meeting, please contact the ADA Coordinator 4 hours in advance of the meeting at (925) 671-5221 or via California Relay at 711.

ROLL CALL

PUBLIC COMMENT

Voicemails received up to 1 hour prior to the meeting regarding agenda items will be played during the public comment portion of the meeting for up to 3 minutes.

CONSENT ITEMS:

1. Approve the September 15th Advisory Board meeting minutes.

DISCUSSION ITEMS

1. Review letter received from City of Pleasant Hill regarding the Street Resurfacing Project for FY 2020-2021 scheduled for bid in January 2021.
2. Update regarding general liability and professional liability insurance quotes and independent contractor agreements for operating personnel and DVWS Board.
3. Review the proposal submitted for the DVWS pump house roof replacement and accept the lowest responsible bidder.
4. Discuss next steps for a proposed salary increase for current DVWS operating personnel, including when the DVWS Board will take the proposed increase to City Council.
5. Review revenues and expenditures and budget balance for current and upcoming fiscal years, including possibility of increase in yearly capital improvement dollars and a proposed water rate increase of 3.75% from CCWD. Review comparison of utility bills and water consumption from FY 2018/2019 to FY 2019/2020.

ADMINISTRATIVE ITEMS

1. Review the off season maintenance plans and operational needs of the system and the potential start-up date for the spring season.
2. Review the number and nature of calls received by the dispatcher for the period of September 16th, 2020 to date.
3. Approve the proposed DVWS 2021 meeting dates (3/16, 6/15, 9/21, 12/21 at 5pm).
4. Approve the Advisory Board meeting stipend distribution.

OTHER BUSINESS

ADJOURNMENT