



MEMORANDUM

TO: Mayor and City Council
FROM: June W. Catalano, City Manager
DATE: April 21, 2011
SUBJECT: **WEEKLY UPDATES**

PUBLIC WORKS AND COMMUNITY DEVELOPMENT

Building Division

- New Single-Family Residence (1790 Ruth Drive) – A permit has been issued to construct a new residence (1,670 square feet of living space and a 549-square-foot garage). A demolition permit for the existing residence was issued in February 2011.
- California Cancer & Research Institute (400 Taylor Boulevard, Suite #300) – A new tenant improvement permit has been issued for the Neurology Group of Diablo Valley.

Engineering Division

- Lisa Lane Sidewalk Installation Project – Three construction bids were received and opened on April 18th. The bids are close to the engineer’s estimate and anticipated costs. The following table summarizes the bid results with the apparent low bid marked in bold:

Company	Bid Total (Base)
1. Sposeto Engineering, Inc.	\$359,742.80
2. W.R. Forde Associates	\$381,781.80
3. JJR Construction, Inc.	\$391,986.00

It is anticipated that the City Council will consider awarding a construction contract to a bidder at a regularly-scheduled City Council meeting in early May. The proposed project consists of constructing concrete sidewalk along the north side of Lisa Lane (Marcia Drive to Fair Oaks Elementary School), new bike lanes, pavement repair, concrete gutters, ADA-accessible curb ramps, and storm drain pipes and inlets. The project construction is planned for the middle of June 2011 to coincide with the Fair

Oaks Elementary School summer break. The project is partially funded by a Federal Safe Route to School Grant (\$344,500).

- Encroachment Permits Underway

Private

Concrete Repair Solutions – Repair sidewalk at 150 Cleaveland Road

Concrete Repair Solutions – Repair sidewalk at 111 Cleaveland Road

Utilities

PG&E – Repair gas lateral on Strand Avenue at Grayson Road

PG&E – Repair gas lateral at 4 Lone Oak Court

AT&T – Install new fiber cable to 2250 Contra Costa Boulevard

Maintenance Division

- Homeless Camp – A small homeless camp was cleaned up near the location of Shadowood Park and the Grayson Creek area. The site had several mattresses and other large debris.
- Paving – A paving project was started on Rogers Court where 550 square feet of deteriorated roadway will be removed and replaced with asphalt.
- PG&E – Staff continues to work with PG&E to get a bank of streetlights (located on Contra Costa Boulevard in front of Target) back on line. These lights have been out for several months.
- Reclaimed Water – Staff met with a Central Contra Costa Sanitation District intern to look at the possibility of running reclaimed water on Chilpancingo Parkway to irrigate the turf medians. This could result in a substantial savings in water use/expense.

Planning Division

- **Planning Commission**

No meeting scheduled.

- **Zoning Administrator**

No meeting scheduled.

- **Architectural Review Commission**

Meeting cancelled.

- **Code Compliance**

Selected highlights of weekly activity:

Candy Cigarettes – Contact was established with an ice cream vendor who was selling candy cigarettes from a vehicle adjacent to area schools. The vendor has agreed not to sell candy cigarettes in the City of Pleasant Hill any longer.

Foreclosed Property – Contact was made with the property manager of a foreclosure on Jackson Way to resolve various issues related to the condition of the property. The Sheriff’s Office conducted an eviction on March 21st. The property manager agreed to have the front of the residence cleaned up immediately and address all remaining issues on the site within the next two weeks.

Abatements – Abatements are in progress to address: 1) a non-operative vehicle at a residence on Rainbow Lane (i.e., a frame and miscellaneous parts of a vehicle in the front driveway); and 2) tall grass and non-operational vehicles at a residence on Cleopatra Drive.

Number of Tasks Completed This Week – 78 (including 28 investigations, 6 courtesy notices, 9 sector patrols, 1 Police Department assist, and various miscellaneous activities such as phone calls, emails, counter coverage, internal requests for service and attendance at training sessions).

- **Miscellaneous**

Sustainable Communities Strategy – Planning staff attended a meeting sponsored by the Contra Costa Transportation Authority (CCTA) to discuss the proposed “Initial Vision” for the Sustainable Communities Strategy that is being prepared for the Bay Area region. The Initial Vision includes projections for housing and employment growth through 2035 and allocates the projected growth to various jurisdictions within the region in a manner designed to reduce vehicle miles travelled in order to reduce green house gas emissions and achieve other “smart growth” goals. CCTA has prepared a draft letter commenting on the Initial Vision that is currently circulating among its member agencies for review.

Pleasant Hill Recreation and Park District – New Community Center (320 Civic Drive) – City staff met with Pleasant Hill Recreation and Park District (PHRPD) staff to discuss the new Community Center project. Discussions included submittal requirements, project-related questions and potential timelines. In addition, PHRPD staff noted a tentative project application submittal date of early June with the goal of construction commencing in early September.