

Review the 12-inch main replacement design project from the pump house near Stevenson Drive to Roberta Drive:

A presentation was given by Steve Bowman of RJA, outlining the design for the 12-inch main replacement. The project will be handled in two phases, the first phase going ahead when the pumps are turned off in November 2017. There are several easements that need to be determined. A portion of the line on Roberta may be filmed to view the condition of the pipe. The new pipe will be C9100 plastic pipe.

Review the status of the work conducted at the pump house by Kvilhaug Pump & Drilling and Controlco:

Kvilhaug Pump & Drilling, Inc., have completed their work rebuilding Pump 3 and removing Pump 4. Testing of this work will take place once the pumps are turned on for the 2017 season. An invoice has been submitted by Kvilhaug Pump & Drilling in the amount of \$25,800 which included the \$250 fee for the additional insurance that was required by the City and paid for by DVWS. The Board agreed to pay 50% of the invoice at this point and pay the remaining amount after testing has taken place after start-up.

Controlco is in the process of upgrading the interface and installing the VFD. Work should be completed by the end of March and will be tested once the pumps are turned on.

The importance of having operational manuals was discussed. Controlco and Kvilhaug will be asked to provide these.

Action Item –Claire Voorhies will contact Controlco and Kvilhaug to obtain operation manuals.

Review timing of staff training for the new Controlco interface at the pump house:

Training dates were proposed for April 28th or 29th for Board members and Engineers.

Action Item –Claire Voorhies will contact Brian Turner of Controlco to confirm training dates.

Discussion of proposed PG&E rate changes effective March 1st, 2017:

PG&E bills will be monitored over the course of the season and reviewed at the December meeting.

Review CCWD usage and pricing:

The cost of water will be raised by 6%. There is no conservation target for the upcoming season, but 2013 numbers must be met. There will be a higher fee if allocated water amount is exceeded. Prohibited uses will remain the same.

Review schedule for pumps to be turned on for the 2017 season and ensure availability of staff on the start-up date:

Contra Costa Water District are behind schedule due to repairs and clean-up required from the recent rains. Water will be released into the canal for use on April 18th. Scheduled start-up is for the weekend of April 22nd. Engineers should be available for call-outs on the start-up date.

Discuss the content and determine the mailing date of the Spring Newsletter:

Target date for mailing is May 1st. Claire Voorhies will review content and edit letter as appropriate.

Action Item – Claire Voorhies will edit the Spring Newsletter and email a draft to the Board and Engineers

Discuss the use of purple pipe for system repairs:

The use of purple pipe may only be used with recycled water. This is not an option for DVWS at this time.

Review the need for additional water tie-in's services when a lot is being subdivided (recent request for a minor subdivision – two single-family residential lots at 425 Roberta Avenue):

The Board agreed that a service line to the main would be offered to this applicant, but would be at the owner's expense. There would be two service lines on the lot. A motion to approve a new service line be added to the property at 425 Roberta Avenue, subject to fees was made by Gaston Habets and seconded by Phil Williamson. After a call for discussion and a vote by Gaston Habets, the motion passed unanimously.

Approve the Advisory Board meeting stipend distribution:

A motion to approve payment of the March 20th, 2017 meeting stipend fees to the Advisory Board members and Engineers was made by Phil Williamson and seconded by Gaston Habets. After a call for discussion and a vote by Phil Williamson, the motion passed unanimously.

OTHER BUSINESS:

There being no further business presented before the Board, the meeting was adjourned at 8:23 p.m.

Respectfully submitted by: _____



Claire Voorhies, Secretary