



# Diablo Vista Water System

## MINUTES

### DIABLO VISTA WATER SYSTEM ADVISORY BOARD MEETING

6:30 p.m.

Large Conference Room

100 Gregory Lane, Pleasant Hill, California 94523

April 28, 2015

#### MEMBERS PRESENT:

Mario Moreno, City Engineer  
Gaston Habets  
Don Ortolan  
Claire Voorhies

Jack Sciaroni  
Phil Williamson  
Steve Zalewski

#### MEMBERS OF THE PUBLIC PRESENT:

Liz & Danny Manley  
Rich Cordes  
Robert Young  
Lenore Krause  
Allison Koerber  
Bruce & Joan Husted

Richard Alcina  
Susan Kimnel  
Carol Reade  
Don Wilson  
Avenay Goerop

#### CALL TO ORDER:

The meeting was called to order at 6:43 p.m. by Steve Zalewski.

#### PUBLIC COMMENT:

Comments raised included the following:

- Suggestion that the pumps be shut off earlier in the month or turned on/off certain times of the month so residents do not go long periods without watering.
- Questions were asked about the canal water – who does it belong too and where does it eventually end up.
- A resident gave the history of DVWS and raised questions about a 40% cutback.
- Installation of meters was discussed and is DVWS required to install them by 2025.
- What are the conservation issues and what was the criteria for shutting down in April.

#### OLD BUSINESS:

##### Minutes of the Previous Meeting:

A motion to waive reading the Minutes of the quarterly meeting held on March 17<sup>th</sup>, 2015 was motioned for approval by Steve Zalewski and seconded by Phil Williamson. After a call for discussion and a vote by Gaston Habets, the motion to approve the Minutes passed unanimously.

Review the Request from a property owner located at 210 Powell Avenue to reconnect DVWS water service:

The resident of 210 Powell Avenue was not present at the meeting. Item tabled for discussion at the June 16<sup>th</sup> DVWS meeting.

Review the Request from a property owner located at 40 Bruce Court to connect to DVWS water service:

The resident of 40 Bruce Court was not present at the meeting. Item tabled for discussion at the June 16<sup>th</sup> DVWS meeting.

Review the channels of communication for the Dispatcher. Confirm permanent dispatch phone number and email address:

The previous landline number (925-938-9510) will become obsolete. The new phone number for DVWS will be 925-383-2233. The email address is dvws.dispatcher@gmail.com.

### **NEW BUSINESS:**

Review the number and nature of calls received by the dispatcher for the period from March 15, 2015 to date:

Item tabled for discussion.

Review report from CCWD meeting on 4/15/14 water conservation efforts. Governor and CCWD water management program restrictions, pricing adjustment and water use prohibitions:

Gaston Habets presented a slideshow summarizing the CCWD meeting on 4/15/2014 where Resolution 15-09 passed. Discussion points included CCWD prohibited uses, treated and untreated irrigation, support and information, proposed enforcement and fines. Residents were reminded that irrigation must be cut back by 40% which is the state mandate and that water is not “banked” – each month is the start of a new allocation.

Questions raised about the possibility of installing individual meters. The cost implications of this were discussed, along with the lack of DVWS staff to maintain and read the meters. At this time it is not feasible to install meters.

Review options and “DVWS Drought Conservation Plan” to meet the 40% water conservation restrictions set by CCWD. Including preparing dates and times the system will be operational and notifying customers in advance of restrictions:

Mario Mareno distributed the document - Monthly Water Usage – Alloted and Actual for 2013 and projected for 2015.

Steve Zalewski discussed the options that DVWS and the City of Pleasant Hill used during the 2009 drought and gave a background on how the pumps and usage levels are monitored by the Engineers. It was found in 2009 that many of these options did not work as residents tended to not follow the ‘rules’.

Residents communicated that they don’t want to go long periods of time without water. If the allocation is reached not long into the month this will happen. Idea was raised to divide the month into

Residents communicated that they don't want to go long periods of time without water. If the allocation is reached not long into the month this will happen. Idea was raised to divide the month into increments, turning the pumps off when the allocation is reached during each increment. If residents witness overwatering they can call CCCWD to report that household as they can invoke the rules.

A motion was made by Steve Zalewski to implement the following policy for 2015: "To consider 10 day increments for water usage bearing in the mind the weather and empowering the Engineers to shut the pumps on or off as necessary during that 10 day period to meet the allocation." After a call for discussion and a vote by Steve Zalewski, the motion to approve the policy passed unanimously.

A schedule will be set up for the Engineers with the pumps being turned on on the 1<sup>st</sup>, 11<sup>th</sup> and 21<sup>st</sup> of each month. The policy will be communicated to residents through the Spring Newsletter and updates on the system will be communicated through Notify Me blasts.

Phil Williamson thanked the residents for the input and for taking the time to attend the meeting.

Discuss the recycled water efforts/findings in the past with CCCSD

Item tabled for discussion at the June 16<sup>th</sup> DVWS meeting.

Review a proposed option of installing and metering water usage per household to facilitate drought management:

Item tabled for discussion at the June 16<sup>th</sup> DVWS meeting.

Status of the Pump House CIP project. Generate/Update the Systems and operational manual for the new pump house:

Item tabled for discussion at the June 16<sup>th</sup> DVWS meeting.

Review the upcoming Spring/Summer 2015 Newsletter schedule and obtain feedback:

Draft letter will be internally edited and distributed to Board for approval.

Review the standard overwatering letters to homeowners -- review of content and feedback:

Draft letters will be internally edited and distributed to Board for approval.

Approval of Advisory Board Meeting Stipend Distribution

A motion to approve payment of April 28<sup>th</sup>, 2015 stipend fees to the Advisory Board members and engineers was made by Steve Zalewski and seconded by Gaston Habets. After a call for discussion and a vote by Phil Williamson, the motion passed unanimously.

There being no further business presented before the board, the meeting was adjourned at 8:50 p.m.

Respectfully submitted by: \_\_\_\_\_

  
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Claire Voorhies, Secretary