



# Diablo Vista Water System

## MINUTES

### DIABLO VISTA WATER SYSTEM ADVISORY BOARD MEETING

6:30 p.m.

Large Conference Room

100 Gregory Lane, Pleasant Hill, California 94523

December 15, 2015

#### **MEMBERS PRESENT:**

Mario Moreno, City Engineer  
Steve Zalewski  
Phil Williamson  
Gaston Habets

Jack Sciaroni  
Don Ortolon  
Claire Voorhies

Representative from Contra Costa Sanitary District – Melody LaBella

#### **MEMBERS OF THE PUBLIC PRESENT:**

Wendy Gallop

#### **CALL TO ORDER:**

The meeting was called to order at 6:45 p.m. by Steve Zalewski.

#### **PUBLIC COMMENT:**

None.

#### **OLD BUSINESS:**

##### Minutes of the Previous Meeting:

A motion to waive reading the Minutes of the special Board meeting held on September 15<sup>th</sup>, 2015 was motioned for approval by Steve Zalewski and seconded by Gaston Habets. After a call for discussion and a vote by Phil Williamson, the motion to approve the Minutes passed unanimously.

##### Maintenance plans and operational needs of the system, as well as repairs performed or scheduled:

Don Ortolon reported that the paint that was put on a couple of valves as a test wore off. Another solution is required. Suggestion that small plates be welded (known as a bead weld) on the top of the valves location. There are 32 valves in total. A motion to approve the expense of the project up to the cost of \$2,500 was motioned by Phil Williamson and seconded by Steve Zalewski. After a call for discussion and a vote by Gaston Habets the motion passed unanimously.

*Action item – Claire Voorhies to obtain quotes from welders to weld small plates to identify DVWS valves up to the cost of \$2,500.*

A priority repair is on Stevenson Boulevard. The feasible solution would be to replace it. Existing utilities would have to be considered. The design work, approval process would take over a year, so this project would be considered in 2016-2017.

Don Ortolon tested for a previously reported leak at Hawthorn Avenue and Shelley Drive. The pumps were turned on, with valves, 4, 5, 12, 13 and 14 closed. The VFD pump was turned on, the pumps ran for approximately 90 minutes and used 68,000 gallons of water. A resident on Longfellow Drive reported receiving water, when she shouldn't have. This was alarming and will need to be further investigated. A leak was also reported at 52 Chaucer Drive at the same time. Potentially the #2 valve might need repairing which is a very deep valve.

*This item was tabled for later in the meeting to allow a guest speaker from Contra Costa Sanitary District to make her presentation.*

### **NEW BUSINESS:**

#### **CCCSD staff will discuss the Recycled Water (RW) efforts in the past and current policies**

Melody LaBella presented a historical overview and current information about the use of Recycled Water. The main points from the presentation were:

- CCCSD has been using recycled water for industrial purposes and landscape irrigation since the 1970's
- By using recycling water for non-drinking purposes, drinking water is conserved.
- Recycled water is regulated by the State Water Resources Board. Some of the laws which govern recycled water include Title 17 and Title 22 of the California Code of Regulations.
- It is mandated that recycled water facilities are clearly distinguishable by purple pipes. The integrity of the pipeline must be present and all pipes must be purple.
- Current practice and policy is not to serve individual households with recycled water.
- CCCSD requires each customer of recycled water to undergo training on the correct use of recycled water.
- Each facility that uses recycled water must have a back flow device to avoid cross connection and individual meters. Every 4 years cross connection tests must be conducted.
- The future of recycled water through grant funding seems to be for large, big scale developments with landscape irrigation low on the list of priorities.
- There would be a cost saving if DVWS customers switched to recycled water, however the current administrative and infrastructure regulations currently make the switch prohibitive.

#### **Maintenance plans and operational needs of the system, as well as repairs performed or scheduled (continued):**

Pipe replacement from valve 2-14 to be considered. Mario will review the information provided by Don Ortolon regarding the length of the pipe.

Repairs made to Hawthorn Avenue and Shelley Drive – Mario will confirm if the concrete on Hawthorn Drive needs to be replaced with concrete if it is cut, while investigating the leak.

#### **Review the number and nature of calls received by the dispatcher for the period from September 15<sup>th</sup>, 2015 to December 15<sup>th</sup>, 2015:**

Total of 21 calls/emails. Majority of enquires where about leaks (10), when the water would be turned on (4), and overwatering (2).

Side note: A claim was submitted to DVWS from a resident regarding water damage to their home. The claim has been sent to the City's Risk Management Department for investigation.

Review budget allocations and expenditures for current fiscal year:

The board reviewed the budget and it was determined DVWS is in a healthy position moving forward in 2016. Budget handouts are attached to these minutes.

Review monthly allocations and water usage to date during the 2015 Drought Management season:

DVWS customers did an outstanding job conserving this year. The 10 day cycle was overall determined to be a great success and something that should be considered again for the future. A Notify me was sent to customers thanking them for their conservation and wishing them a safe holiday season.

Review compensation rates to Engineers for work completed outside their scope of duty:

The current rate for Engineers is \$40, it was recommended this be increased to \$60. Mario Moreno will confirm what the prevailing wage for a classified plumber would be.

Action Item: Mario Moreno to investigate prevailing wage and item to be tabled for discussion at the March 15<sup>th</sup>, 2015 meeting.

Approval of 2016 DVWS Advisory Board meeting dates:

A motion to approve the Meeting dates are scheduled for March 15<sup>th</sup>, June 14<sup>th</sup>, September 20<sup>th</sup> and December 20<sup>th</sup> in the large meeting room was motioned by Phil Williamson. After a call for discussion and a vote by Steve Zalewski the motion passed unanimously.

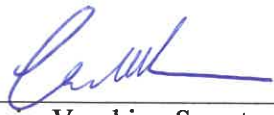
Approval of Advisory Board meeting stipend distribution.

A motion to approve payment of September 15<sup>th</sup>, 2015 stipend fees to the Advisory Board members and engineers was made by Steve Zalewski and seconded by Phil Williamson. After a call for discussion and a vote by Gaston Habets, the motion passed unanimously.

**OTHER BUSINESS:**

Don Ortolon announced his retirement from DVWS, effective March 31<sup>st</sup>, 2016. Don was thanked by Board members for his 20 years of service and will be sorely missed. Moving forward, the Board will decide how to go about recruitment for Don's replacement.

There being no further business presented before the board, the meeting was adjourned at 8:32 p.m.

Respectfully submitted by:   
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Claire Voorhies, Secretary